

Example Budget for Art All Night-X

Cash Expenses			
Item	Year 1	Year 2	Year 3
<i>Staff & Management Expenses</i>			
Salary for 1 employee to produce AAN-X called the Event Organizer			
Costs of managing the Event Organizer and the grant paperwork			
Work that is performed by the NGO. This is work that the Event Organizer is not permitted to perform or they do not possess the skills to do so. Examples might include graphic design, legal work, or accounting and bookkeeping.			
<i>Staff & Management Expenses Subtotal</i>	\$0	\$0	\$0
<i>Event Expenses*</i>			
Volunteer Needs - day care, meals			
Insurance			
Artistic lighting			
Portable bathrooms			
2 way radios			
300 T-shirts for volunteers			
4,000 Posters			
Printing signage at the event			
Trash removal			
Credit card machine costs			
Miscellaneous costs			
<i>Event Expenses Subtotal</i>	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0

(*) Event Expenses are costs that are unlikely to get donated

Donations Needed	
Item	Likely Donor
Permits	City
Sound Stage(s)	City
Security/Ambulance	City
30 Tables	City
100 Chairs	City
Building Rental	Creative District or similar organ
Beer and Wine	Beer and Wine Distributor
Construction Materials	Construction Material Distributo
Musical Acts	Musical Acts

Materials for Kids Activities	?
Materials for Special Projects	?

Income			
Source	Year 1	Year 2	Year 3
Art All Night-International	X	X	X
Sponsors			
Food sales			
Beer and Wine Sales			
Donations from attendees			
T-shirt sales			
Donations from art sales			
Foundation grants			
7% from all art sales			
TOTAL	\$0	\$0	\$0

Estimated Attendees

1,500

4,000

7,000